



Caroline Chisholm Catholic College

Position Description – College Psychologist

CLASSIFICATION: Educational Support Officer

REPORTS TO: Principal via Deputy Principal Learning/Director of Learning
Diversity

The College Psychologist is a part of the Learning Diversity Team. The primary role is to collaborate alongside colleagues with a view enhancing student learning outcomes for those who require additional supports. The College psychologist will apply specialised knowledge, skills and understandings to develop neuro-affirming strategies and scaffolds that will work to remove barriers to learning while also supporting the wellbeing, safety, and inclusion of students with disability.

Duties

Collaboration

- Communicate relevant information promptly and effectively, to internal and external stakeholders
- Assist with the submission of information and/or reports to external agencies
- Ensure the ongoing communication of student matters to relevant department heads, including Principal
- Interpret allied health reports and assessment findings from external agencies
- Engage in NCCD team moderation to ensure students receive appropriate and effective adjustments and interventions through their personalised learning plans
- Collaborate with the learning diversity team to analyse the validity of referrals and onboard new NCCD students
- Administer screeners and educational assessments of students to determine an outcome for recommendations of inclusion into the NCCD
- Collaborate with Learning Diversity team to plan for evidence-based interventions that involve students with specific social emotional or mental health concerns
- Contribute to NCCD evidence through functional impact statements and collection of observational data
- Upskill staff understanding of mental health disorders and their impact on child development
- Upskill staff understanding of trauma, and the implementation of trauma informed practice
- Coach and mentor teaching staff to implement principles and practices for inclusion
- Participate in the life of the College community as required for such things as college open days.

Case Management

- Conduct learning observations of NCCD students when requested and provide timely feedback to colleagues
- Communicate recommendations for personalised learning plans
- Deliver evidence-based group programs that work to enhance the school experience for neurodiverse students (ie: social skills development, executive function)
- Demonstrate informed knowledge and understanding of the diversity of the student population and school community (e.g., CALD, ATSI, disadvantage, disability, giftedness etc.)
- Ensure effective professional organisation so appropriate time is allocated for planning, administration, communication, and follow-up of initiatives
- Maintain the confidentiality of students and families and work within the accepted codes of ethical and professional practice

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- Maintenance of individual records, files and notes as per school guidelines
 - Ensuring that relevant school policies and Statutory Requirements are adhered to

Child Safe Practices

- An understanding of Ministerial Order 1359 on Child Safety as it relates to the College's Code of Conduct, policies, procedures and practice.
- Promoting child protection issues within the College community and responding to general queries with respect to the College's Child Protection and Safety Policy and Child Protection Program
- Acting as "*Child Protection Champions*" and ensuring a strong and sustainable child protection culture is embedded within the College
- Caroline Chisholm Catholic College is a Child Safe School
- Be a suitable person to engage in child-related work.

These duties are indicative, and the College has the right to vary these duties to accommodate the demands of a changing and evolving educational environment.

Selection Criteria

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- A commitment to Catholic Education
 - Tertiary qualifications in psychology and full registration with the Australian Health Practitioner Regulation Agency (AHPRA)
 - Commitment to act in accordance with the ethical and professional guidelines outlined by the AHPRA
 - Demonstrated knowledge and understanding about the implementation of neuro affirming and disability support practices in educational environments
 - Experience in conducting and providing analysis of screeners and educational assessments for the purpose of implementing effective scaffolds and teaching practices within classrooms
 - Evidential training related to child safe practices
 - Time management skills and the ability to develop, maintain and monitor own work programme to meet deadlines
 - Highly developed oral and written communication and interpersonal skills
 - Experience in working within a team environment
 - Holds a valid Working with Children Check
 - National Police Check
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Terms & Conditions

Terms and Conditions of employment are as per the Catholic Education Multi Enterprise Agreement 2022 (CEMEA). This Education Support Category will be commensurate with the role.

This position will undergo a performance review during the tenure period.

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